

To: Members of the Performance
Scrutiny Committee

Date: 14 February 2014

Direct Dial: 01824 712554

e-mail: dcc_admin@denbighshire.gov.uk

Dear Councillor

You are invited to attend a meeting of the **PERFORMANCE SCRUTINY COMMITTEE** to be held at **9.30 am** on **THURSDAY, 20 FEBRUARY 2014** in **CONFERENCE ROOM 1A, COUNTY HALL, RUTHIN.**

Yours sincerely

G. Williams
Head of Legal and Democratic Services

AGENDA

PART 1 - THE PRESS AND PUBLIC ARE INVITED TO ATTEND THIS PART OF THE MEETING

1 APOLOGIES

2 DECLARATION OF INTERESTS

Members to declare any personal or prejudicial interests in any business identified to be considered at this meeting.

3 URGENT MATTERS AS AGREED BY THE CHAIR

Notice of items which, in the opinion of the Chair, should be considered at the meeting as a matter of urgency pursuant to Section 100B(4) of the Local Government Act 1972.

4 MINUTES OF THE LAST MEETING

To receive the minutes of the Performance Scrutiny Committee held on the 16th January, 2014 (copy enclosed).

5 MODERNISING EDUCATION - PROGRESS REPORT

To receive a report from the Head of Education (copy enclosed) which provided details of the progress in respect of Modernising Education.

9.35 a.m.

Comfort Break

6 YOUR VOICE COMPLAINTS PERFORMANCE: QUARTER 3 (Pages 5 - 10)

To receive a report from the Head of Customers and Education Support (copy enclosed) which provides an overview of the feedback received via Denbighshire County Council's customer feedback policy 'Your Voice' during Q3 2013/14.

10.30 a.m.

7 SCRUTINY WORK PROGRAMME (Pages 11 - 28)

To consider a report by the Scrutiny Coordinator (copy enclosed) seeking a review of the Committee's forward work programme and updating members on relevant issues.

11.15 a.m.

8 FEEDBACK FROM COMMITTEE REPRESENTATIVES

To receive any updates from Committee representatives on various Council Boards and Groups

11.25 a.m.

MEMBERSHIP

Councillors

Bill Cowie
Meirick Davies
Richard Davies
Colin Hughes
Geraint Lloyd-Williams

Peter Owen
Dewi Owens
Arwel Roberts
Gareth Sandilands
David Simmons

Voting Co-opted Members for Education (Agenda Item No. 5 only)

Mr G Williams Ms D Houghton
Mrs G Greenland Dr D Marjoram
Ms Nicola Lewis

COPIES TO:

All Councillors for information
Press and Libraries
Town and Community Councils

This page is intentionally left blank

PERFORMANCE SCRUTINY COMMITTEE

Minutes of a meeting of the Performance Scrutiny Committee held in Council Chamber, Russell House, Rhyl on Thursday, 16 January 2014 at 9.30 am.

PRESENT

Councillors Bill Cowie, Colin Hughes, Geraint Lloyd-Williams, Peter Owen, Dewi Owens, Arwel Roberts and Gareth Sandilands.

Lead Member attendance requested by the Committee:- Councillor Eryl Williams.

Co-optees:- Mrs G. Greenland, Ms D. Houghton, Ms N. Lewis, Dr. D. Marjoram and Mr G. Williams.

ALSO PRESENT

Corporate Directors: Economic and Community Ambition (RM), Head of Internal Audit (IB), Head of Education (KE), School Effectiveness, Performance Officer: Secondary (JM), Programme Manager: Modernising Education (JC), Project Manager: NE Hub (JE), Senior Environmental Crime Officer (KH), Health and Safety Advisor (VR), Partnerships and Communities Team Manager (LG), Scrutiny Co-ordinator (RE) and Administrative Officer (CIW).

In the absence of the Chair, Councillor D. Simmons, the Vice Chair, Councillor A. Roberts took the Chair for the meeting.

The Chair Welcomed Co-opted Member Mr Gareth Williams to his first meeting of Committee.

1 APOLOGIES

Apologies for absence were received from Councillors Meirick Davies, Richard Davies and David Simmons

2 DECLARATION OF INTERESTS

No Members declared any personal or prejudicial interests in any business identified to be considered at the meeting.

3 URGENT MATTERS AS AGREED BY THE CHAIR

No items were raised which in the opinion of the Chair, should be considered at the meeting as a matter of urgency pursuant to Section 100B(4) of the Local Government Act, 1972.

4 MINUTES OF THE LAST MEETING

The Minutes of a meeting of the Performance Scrutiny Committee held on Thursday, 12th December, 2013 were submitted.

Matters arising:-

5. Listed Buildings at Risk – The Scrutiny Coordinator confirmed that a copy of the letter of support sent by the Chair to the Minister for Sport and Culture, endorsing the views expressed by officers in response to the formal consultation on the New Heritage Bill, which highlighted the risks associated with the enforcement aspect of the legislation, had been included in the Information Update

8. Corporate Plan Performance report – Quarter 2 2013/14 – In reply to a question from Dr D. Marjoram regarding provision of a comprehensive report on the condition of school buildings and the School Estate in general, the Scrutiny Coordinator explained that the report presented to the Committee relating to School Places Data would instigate the process of examining the condition of the School Estate.

9. Scrutiny Work Programme – The Committee agreed that Councillor C. Hughes be appointed as the Committee's substitute representative on the Economic and Community Ambition Programme Board.

RESOLVED – that:-

(a) the minutes be approved as a correct record; and

(b) Councillor Colin Hughes be appointed as the Committee substitute Member on the Economic and Community Ambition Board.

5 ESTYN ACTION PLAN

A copy of a report by the Head of Education (HE), which detailed the progress made in response to the recommendations made by Estyn following the 2012 inspection, had been circulated previously.

The HE provided a summary of the report and confirmed that the main findings of the Estyn Report indicated that the Authority achieved 'Good' for the three key questions which included How good are outcomes, provision and leadership and management. All other indicators had also been judged to be 'Good', with 'Leadership' having been judged to be 'Excellent'.

Members were reminded that Estyn had made two recommendations:-

- Recommendation 1: Improve the accuracy of Teacher Assessments at the end of Key Stage 3; and

- Recommendation 2: Related to the Partnerships Agenda and identify all services for children and young people in Denbighshire and establish an effective system to measure the impact of these services to help the Authority and its partners know whether these offer good value for money.

Progress to date against both recommendations was detailed in the appendices to the report. The Authority at present was at a crossroads in responding to the recommendations due to a combination of the efficiencies agenda, the regional collaboration work and plans for Estyn assessment in the context of on-going changes regionally and nationally. During the next six months officers would evaluate the work undertaken to date, assess its efficacy and revise the Authority's approach to meeting the recommendations according to the resources available, and it was explained that some of the services for children and young people questioned by Estyn in 2012 were now subject to the efficiency savings agenda. The importance of the need to acknowledge the change in the inspection process was highlighted by the HE, particular reference being made to the role of the Regional School Improvement Service.

Confirmation was provided that improving performance in education and the quality of school buildings was one of the Council's Corporate Priorities for 2012-17, and by monitoring the delivery of the Action Plan the Committee could assist the Council in fulfilling part of the above ambition. In order to reduce any risks to school support and challenge in Denbighshire schools, officers would monitor and assess the quality of the regional support from GwE. There would be an opportunity to strengthen the moderation process for KS3 Teacher Assessments, and this should improve the quality of external moderation ensure continuity and parity of Teacher Assessments across North Wales.

In response to questions from Members, it was suggested that the next monitoring report be presented to the Committee at the end of the 2014 summer term. The Committee agreed and requested that the report include details of the measures taken by the Authority to address issues relating to improving the accuracy of teacher assessments at Key Stage 3 and their effectiveness in achieving this aim, along with evidence that GwE was using Moodle to host (PDF) levelled exemplar materials in all subjects and levels, and also the results of the audit currently underway of all services available to children and young people in the County and the effectiveness of the system established to measure the impact and value for money of those services on the County's children and young people.

The HE replied to questions from Dr Marjoram and explained that details of the improvements to address the short comings in the accuracy of Teacher Assessments at the end of Key Stage 3 would be incorporated in the next report, and this would include measurements for improvement and performance at each of the Key Stages. She also provided an assurance rural areas would not bear the burden of the proposed budget cuts, as the Council were focused on eradicating silo working and ensuring the delivery of the best service provision for all residents across the County.

Councillor C. Hughes expressed the view that the report in respect of the Regional School Effectiveness and Improvement Service (GWE) should be presented to the Performance Scrutiny Committee. The Scrutiny Coordinator explained that the Scrutiny Chairs and Vice-Chairs Group had allocated this matter to the Partnerships Scrutiny Committee for consideration, and confirmed that both elected and co-opted members could attend the meeting. Non Committee members would also be welcome to attend. Following further discussion, it was:-

RESOLVED – that:-

(a) subject to the observations made, the Committee note the progress achieved to date in addressing Estyn's recommendations.

(b) the Committee continues to monitor the Action Plan's implementation on a regular basis until Estyn's next inspection of the Authority's education services provision.

(c) the next monitoring report be presented to the Committee at the end of the 2014 summer term.

(d) the report includes details of the measures taken by the Authority to address issues relating to improving the accuracy of teacher assessments at Key Stage 3 and their effectiveness in achieving this aim, along with evidence that GwE is using Moodle to host (PDF) levelled exemplar materials in all subjects and levels, and

(e) the report also includes the results of the audit currently underway of all services available to children and young people in the county and the effectiveness of the system established to measure the impact and value for money of those services on the County's children and young people.

6 KS4 EXAMINATION RESULTS

A copy of a report by the School Effectiveness Performance Officer: Secondary (SEPO:S), which detailed the verified performance of Denbighshire schools' external examinations results at Key Stage 4 and post 16, had been circulated with the papers for the meeting.

The SEPO:S provided a summary of the report which analysed results against benchmarked information and performance against other Local Authorities (LAs) and provided information regarding the performance of Denbighshire schools teacher assessments and external examinations. Most key indicators at KS 4 for external qualifications had improved. However, the Level 2 threshold including English, Welsh and Maths had declined slightly which had impacted on the Core Subject Indicator (CSI). Assessments and Examination Rankings for 2011/13 had been included in the report

He explained that one of the key performance indicators at the end of key stage 4 was the Level 2 Threshold including English, Welsh and mathematics and respective data and information had been incorporated in Appendix 1. Details of the Level 2 Threshold statistics pertaining to individual schools had been included in the report, together with, provisional Level 2 results for Ysgol Plas Brondyffryn, Denbigh.

Details of Secondary Banding had been provided and the SEPO:S confirmed that there were no Denbighshire schools in lower bands 4 and 5 in 2013. The LAs average banding score had placed Denbighshire fifth in Wales in 2013 down from second in 2012. The performance indicator for post 16 was the Level 3 Threshold, which had remained static at 96.8% in for the last three years, was above the Welsh average of 96.5% and placed Denbighshire ninth in Wales. A Level results had improved in Denbighshire's secondary schools as detailed in Appendix 2 to the report.

The number of students in Denbighshire entered for post 16 qualifications in 2013 had increased to 463 compared to 439 in 2012. The improvement in results at KS4 and post 16 partnership working had contributed to the increase. Rhyl 6th students achieved 94% for the Level 3 Threshold compared with 97% of Denbighshire High Schools pupils. However, these results had not contributed to the LA's indicators.

The following responses were provided by the officers to issues and matters raised by Members:-

- The SEPO:S and HOE responded to concerns raised by Councillor G. Sandilands and explained the reasons for the decline in attainment at Prestatyn High School. It was confirmed that a decline had been predicted and that extra support had been provided to the school to mitigate the risk. However the decline had been greater than anticipated. Nevertheless officers were confident that improvements in respect of results would be achieved through close working with the Headteacher.
 - Members were informed that the London Challenge approach was used within the county's schools as were consultants with a view of working with Headteachers and Heads of Departments to achieve rapid improvements.
 - Councillor D. Owens referred to the improvements at Rhyl High School. The HE explained that the School had been aspirational and much of the success achieved had resulted from the leadership of the Headteacher and the effective working of the Primary Schools in the Rhyl area.
 - The SEPO:S explained that problems experienced at St Brigid's, Denbigh, resulting in a 7% decrease, had stemmed from issues relating to mathematics. He referred to the competent work undertaken by the Acting Headteacher and the support provided for the school, particularly the Senior Leadership Team.
 - Councillor C. Hughes expressed concern regarding the benchmark statistics in respect of Denbigh High School. The HE explained that areas of concern at Denbigh High School related to historical curriculum issues. It was confirmed that the Headteacher had worked closely with the Headteachers of the feeder primary schools to take the appropriate action to improve standards and the respective indicators.
 - Dr D. Marjoram referred to the good work being undertaken in the special schools in terms of examination results and qualification achieved. However, she expressed concern that the Welsh Government (WG) had no methodology for ranking special schools.
 - In response to issues raised by Members, the Committee requested data, in the form of an information report, on the examination results and teacher assessments on pupils attending the County's Special Schools, pupils with additional learning needs attending mainstream education, pupils educated at home, children/young people placed out of County, and those attending specialist schools outside the County.
- Councillor E.W. Williams replied to a question from Councillor G. Sandilands and provided details of the proposed funding provision for education services in the light of budget cuts. He referred to the budget provision to protect long term improvement in schools and highlighted the importance and need to monitor and maintain performance in Denbighshire schools.

Following a detailed discussion it was:

RESOLVED – that the Committee:-

- (a) subject to Members' comments, receive and note the contents of the report.
- (b) request an information report on the examination results and teacher assessments on pupils attending the County's Special Schools, pupils with additional learning needs attending mainstream education, pupils educated at home, children/young people placed out of County, and those attending specialist schools outside the County, and
- (c) congratulate education staff and pupils on the results achieved.

7 SCHOOL PLACES DATA

A copy of a report by the Head of Customers and Education Support (HCES), which provided information regarding pupil places, future projections, condition and suitability of schools and the number of mobile accommodation units currently in use, had been circulated with the papers for the meeting.

The Programme Manager: Modernising Education (PM:ME) explained that the application of the Modernising Education Policy Framework had led the Council to make a number of difficult decisions regarding the future of a number of schools.

The Council approved its Corporate Plan in October, 2012, which included the commitment to "Improving Performance in Education and the Quality of our School Buildings". This commitment included funding proposals to invest approximately £96m into the school estate to improve the quality of school buildings. A clear Modernising Education Programme had been established in December, 2012 with the objective of delivering this ambition. Details of how the Programme would be delivered, the current position on surplus places and school numbers, information on 21st Century Schools funded projects and other priority areas had been included in the report and associated appendices.

The Corporate Plan would potentially allow a further £23million to be invested towards implementing the findings of area reviews and other school building projects and improving works. No decisions had been made regarding where this investment would be made.

The following responses were provided by the PM:ME to issues and matters raised by Members:-

- Details were provided of the future use and disposal of mobile classrooms and any associated financial implications. Councillor E.W. Williams explained that the WG had indicated its intention to penalise authorities for using mobile classrooms.
- The PM:ME advised that the two Special Schools had not been listed due to the different methodology and criteria used for assessing pupil places at those schools.

- Councillor E.W. Williams suggested that Members seek clarification from the respective AMs regarding the designation of regional special schools, particular reference being made to possible impact of the pending boundary reviews and the possible implications for the service provision at Ysgol Plas Brondyffryn, Denbigh.
- The PM:ME explained that birth rate projections would be reviewed incorporating the challenges presented by the upward trend and factoring in the development of the Local Development Plan(LDP).
- Councillor E.W. Williams outlined the factors and statistics considered in relation to the size of rural schools. He referred to the Authority's funding strategy which would need to be adhered to if future funding provision from WG was to be ensured for forthcoming projects.
- The difficulties pertaining to the classification of English, Welsh and bilingual schools was highlighted by Councillor E.W. Williams. The PM:ME referred to the work undertaken by the Welsh Strategic Group in relation to the provision of quality assurance in respect of the classification of schools.
- In response to concerns expressed by Councillor C. Hughes regarding projected capacity in the Denbigh area, Councillor E.W. Williams made reference to the Capital Plan which provided the potential for investment for better education facilities provision in all areas.
- In reply to issues raised, the Committee agreed that a further information report be provided detailing the condition of the County's school estate.

Following further discussion, it was:-

RESOLVED – that:-

- (a) the report be received, subject to Members' observations to note the position and actions being undertaken as part of the Corporate Plan to improve the overall condition of schools in Denbighshire, and*
- (b) a further information report be provided detailing the condition of the County's school estate.*

8 DENBIGHSHIRE PERFORMANCE ON FLY TIPPING ISSUES

A copy of a report by the Head of Highways and Environmental Services (HHES), which set out how fly-tipping is reported and dealt-with in Denbighshire, had been circulated with the papers for the meeting.

The Project Manager: NE Hub (PMNEH) provided an introduction and explained the reasons for the report as detailed in the report itself.

Natural Resources Wales (NRW) administered the database 'Flycapture' into which all Welsh Councils entered their fly-tipping statistics. NRW prescribed the procedures for submitting the data, including what should, and should not, count as a fly-tipping incident. However, individual councils continued to use different methods to gather and process their own statistics, and this affected the comparability of the published data. Examples of the differing ways that individual councils record their fly-tipping incidents had been included in the report.

The Senior Environmental Crime Officer (SECO) responded to questions from Members and explained that the huge variances in reported incident numbers, as detailed in the report, could only be explained by the different data collection and processing methods utilised by councils. These variances could not be explained by demographic differences or observed behavioral differences. He confirmed that the Environmental Crime Team had recognised the phenomenon and had pressed the NRW for a more consistent reporting regime. If councils did not gather data in a consistent manner, the annual NRW report would not indicate like for like comparisons, and the use of the statistics as a performance measure may be flawed. Comparison with other North Wales Councils had been incorporated in the report.

Denbighshire's reported incidents typically run at approximately 2 to 2.5 times higher than the numbers being reported by the other North Wales councils as Denbighshire purposely attempted to capture every single incident of illegally deposited waste, whether or not it was on public or private land, and regardless of whether or not it was reported by a member of the public. High reporting rates being regarded as a pre-requisite for the minimisation of actual fly-tipping activity which was an important principle.

Details relating to Denbighshire historical trends had been incorporated in the report. The SECO explained that the fly-tipping Enforcement Team would like the Council's CRM system to move to geographically-based recording. This would simplify the processing of all streetscene issues and help with the analysis of incidents by location, which would provide for more effective targeting of enforcement. NRW had also expressed a desire to move to a geographical system and were currently developing an 'app' to assist with this.

The SECO highlighted the need to improve the categorisation of incidents and to isolate genuine fly-tipping incidents, and those which the Council had a duty to clean up. This was currently undertaken via a stand-alone, secondary analysis, which it was felt should be part of the Council's normal CRM processes.

The importance of Denbighshire's Enforcement Strategy was outlined and the resulting investigations and/or prosecutions had resulted in a significant deterrent effect, which had been considered to be a crucial factor in making Denbighshire a clean and pleasant county.

The Chair and Members of the Committee congratulated and thanked the Environment Team for the work undertaken and it was then:

RESOLVED – that, subject to Members observations, the Committee:-

(a) support the Council's current approach and method of recording fly-tipping incidents;

(b) supports the continuation of the Council's policy of rigorous enforcement on fly-tipping issues;

(c) endorses the proposal that Denbighshire should continue to lobby Natural Resources Wales regarding the quality of the 'Flycapture' data collated across Wales; and

(d) agreed that the Chair of the Committee write to the Chair of Natural Resources Wales reinforcing the Committee's concerns with respect to the quality and reliability of the 'Flycapture' data, and that the Head of Internal Audit also raise the Committee's concerns with relevant officers at Natural Resources Wales.

9 SCRUTINY WORK PROGRAMME

A copy of a report by the Scrutiny Coordinator, which requested the Committee to review and agree its Forward Work Programme and provided an update on relevant issues, had been circulated with the papers for the meeting. The Cabinet's Forward Work Programme had been included as Appendix 2 and a table summarising recent Committee resolutions, and advising on progress with their implementation, had been attached at Appendix 3 to the report.

The Scrutiny Chairs and Vice-Chairs Group had met on the 9th January, 2014 and received a request to consider a report in respect of the Modernising Education Programme. Members agreed that this item be included in the Committee's Forward Work Programme for consideration at the February, 2014 meeting, and that the Lead Member, Councillor E.W. Williams, be invited to attend.

Having considered its draft Forward Work Programme for future meetings the Committee agreed that the following amendments and additions should be made:-

20 March, 2014:- Arms Length Organisations – Members agreed that in view of work being undertaken by Internal Audit an Information Report be submitted to the Committee in March, 2014, with a further report being included in the Forward Work Programme for June or July, 2014.

Councillor C. Hughes referred to Page 2 of the Information Update, Developing the Local Economy. He explained that with regard to Outcome 5, further up to date information was available in relation to median income figures and the claimant count figures (Data for percentage of LSOA).

Members also requested that consideration be given to holding future meetings at venues across the County.

RESOLVED – *that, subject to the above amendments and agreements, the Future Work Programme as set out in Appendix 1 to the report be approved.*

10 FEEDBACK FROM COMMITTEE REPRESENTATIVES

The Chair confirmed that he and Councillor D. Owens had attended meetings of the Schools Standards Monitoring Group (SSMG).

Councillor G. Lloyd-Williams explained that he had attended the Service Challenge for the Communication, Marketing and Leisure Service recently.

Meeting ended at 12.35 p.m.

This page is intentionally left blank

Report To:	Performance Scrutiny Committee
Date of Meeting:	20th February 2014
Lead Member / Officer:	Lead Member for Education/ Head of Customers and Education Support
Report Author:	Lead Member for Education
Title:	Modernising Education Programme – Gateway Review

1. What is the report about?

To advise Members of the findings of the Gateway Review of Denbighshire's Modernising Education Programme and to receive an overall update on the current progress of the individual projects.

2. What is the reason for making this report?

To provide assurance to Members of the progress against this key Council Priority.

3. What are the Recommendations?

To comment on the findings from the Gateway Review and provide observations on the overall progress against this key Council priority.

4. Report details.

Introduction

- 4.1 As part of the delivery of the Council's Corporate Plan the workstream for the priority of improving performance in education and the quality of our school buildings has been developed into a clear programme of work. The current projects which form part of this workstream include the major capital projects and the school organisation proposals. Discussions with the Welsh Government identified the benefits of undertaking a Gateway Review on this workstream to provide a degree of assurance regarding the measures in place to manage this programme.

Gateway Review

- 4.2 A formal Gateway Review was undertaken of Denbighshire's Modernising Education Programme between the 16th and 18th September. An independent Gateway Review team, commissioned by the Welsh Government, interviewed a range of key personnel involved in the Modernising Education Programme.
- 4.3 The review system provides five categories of judgement ranging from Green, Amber / Green, Amber, Amber / Red and Red. The overall delivery confidence assessment from the review was Amber / Green - Successful delivery appears

probable however constant attention will be needed to ensure risks do not materialise into major issues threatening delivery.

Findings and Recommendations from the Review

4.4 The review (see Appendix 1) commented in summary as follows:-

“Denbighshire County Council is committed to continuing to raise educational standards in the County and to making the required investment. The composition of the Modernising Education Programme Framework (MEPF) reflects the results of a series of structured area reviews of education provision in the County. Decisions follow extensive informal and formal consultation and engagement. Costs and timescales are tightly controlled, although both timing and affordability are affected by the Welsh Government decision making process.

Programme and project governance are in place (although the former is not yet fully mature). Programme management is taken seriously by the Denbighshire County Council and there is experience, capacity and expertise in the present senior team. The education team, working closely with the Programme is committed to developing and skilling the schools workforce.

The uncertainty of future funding is the biggest single risk to the Programme and, as elsewhere, the Denbighshire schools programme has been affected by different decisions on the amount, timing and nature of Welsh Government financial support. Looking forward, local government funding is likely to be reduced further and Denbighshire is considering how it might mitigate the effect of this on its school investment programme.

There are clearly set out policy objectives for the Programme but an overall vision statement, setting out what the future will look like would be useful. Although the area reviews provide a sound basis for the Programme, there is as yet no clear articulation of how the findings from the individual areas- and the vision for each that will be derived from that work- will be reflected at programme level. While hard and soft benefits have been identified at project level, the work to bring these together at programme level is still being developed. In particular, there is a need to capture indicators of the Programme’s contribution to educational outcomes in the County.

4.5 The review made four main recommendations which are copied below:-

Ref. No.	Recommendation	Critical/ Essential/ Recommended
1.	The Programme Definition document needs to include a vision statement and clear statement of scope and timescale. The document should be reviewed regularly and updated.	Essential. By March 2014
2.	The Programme should ensure that there is a comprehensive and consolidated benefits measurement matrix, building on the project level work and weaving benefits through area and programme level. In addition, the work to identify, capture and track linkages between Programme benefits and educational outcomes should be a priority area for the next phase of the Programme.	Essential. By March 2014
3.	The Programme level risk register should be developed to become the principal risk management tool for the Programme Board.	Essential. By end October 2013
4.	The Programme should establish a process for evaluating the results of the area reviews.	Essential. By March 2014

4.6 Overall the findings of the review suggest that the Programme is in a strong position to deliver its intended outcomes. In terms of recommendation 3 an updated Programme level risk register was presented to the Programme Board meeting in October 2013. For the three remaining recommendations the Programme Manager will be tasked with leading on these pieces of work and the progress against them will be reported to the Modernising Education Programme Board in March.

Overall Progress against the Programme

4.7 The current progress against the Programme is presently being assessed both through internal challenge processes such as the Quarterly Performance Reports and the Modernising Education Programme Board. To provide the Committee with an understanding of the range of the current programme Appendix 2 provides a summary of the current scope and progress of the individual projects.

5. How does the decision contribute to the Corporate Priorities?

This workstream contributes directly to the priority within the Corporate Plan to “Improving Performance in Education and the Quality of our School Buildings” This commitment included funding proposals to invest approximately £96million in to the school estate to improve the quality of school buildings.

6. What will it cost and how will it affect other services?

The overall cost of delivering the Programme is expected to be approximately £96m. Of this £73.4 will be funded as part of the 21st Century Schools Programme which 50% of this will be provided directly by the Welsh Government.

7. What are the main conclusions of the Equality Impact Assessment (EqIA) undertaken on the decision? The completed EqIA template should be attached as an appendix to the report.

The report is for information.

8. What consultations have been carried out with Scrutiny and others?

The report has been produced following discussions with the Scrutiny Chairs and Vice-Chairs Group and at this no stage further consultation has been undertaken.

9. What risks are there and is there anything we can do to reduce them?

The risk that the availability of the Welsh Government's match- funding contribution towards Band A of the 21st Century Schools programme is not in line with the timescales for Denbighshire's work programme is currently being managed as part of the overall Corporate Risk Register. The service based risk register for Customers and Education Support also includes a number of risks and mitigating actions for the wider Modernising Education Programme. A risk register is also maintained at the Programme Board and individual projects also manage project level risk registers. These are both reviewed regularly.

10. Power to make the Decision

Article 6.3.4(b) of the Council's Constitution outlines scrutiny's powers with respect to scrutinising performance in relation to policy objectives.

Contact Officer:

Programme Manager - Modernising Education

Tel: 01824 706254



Office of Government Commerce

Version 4.0 (High Risk Delivery Confidence) June 2008

© Crown Copyright 2007

This is a Value Added product, which is outside the scope of the HMSO core Licence

OGC Gateway™ Process **Review 0: Strategic assessment**

Version number: Final

Date of issue: 18 September 2013

SRO: Hywyn Williams

Department: Learning and Community Directorate, Denbighshire County Council

Agency or NDPB: This page is intentionally left blank

OGC Gateway™ Review dates: 16 Sept 2013 to 18 Sept 2013

OGC Gateway™ Review Team Leader:

Liz McLoughlin

OGC Gateway™ Review Team Members:

Roger Davies

Nigel Elias

Appendix 1 - OGC Gateway™ Review 0: Strategic assessment

Programme Title: Denbighshire Modernising Education Programme

OGC Gateway™ ID: AH/13/040/G

Privacy Marking: UNCLASSIFIED

OGC Gateway Delivery Confidence Assessment

Delivery Confidence Assessment	Amber/Green
<p>Denbighshire County Council is committed to continuing to raise educational standards in the County and to making the required investment. The composition of the Modernising Education Programme Framework (MEPF) reflects the results of a series of structured area reviews of education provision in the County. Decisions follow extensive informal and formal consultation and engagement. Costs and timescales are tightly controlled, although both timing and affordability are affected by the Welsh Government decision making process.</p> <p>Programme and project governance are in place (although the former is not yet fully mature). Programme management is taken seriously by the Denbighshire County Council and there is experience, capacity and expertise in the present senior team. The education team, working closely with the Programme is committed to developing and skilling the schools workforce.</p> <p>The uncertainty of future funding is the biggest single risk to the Programme and, as elsewhere, the Denbighshire schools programme has been affected by different decisions on the amount, timing and nature of Welsh Government financial support. Looking forward, local government funding is likely to be reduced further and Denbighshire is considering how it might mitigate the effect of this on its school investment programme.</p> <p>There are clearly set out policy objectives for the Programme but an overall vision statement, setting out what the future will look like would be useful. Although the area reviews provide a sound basis for the Programme, there is as yet no clear articulation of how the findings from the individual areas- and the vision for each that will be derived from that work- will be reflected at programme level. While hard and soft benefits have been identified at project level, the work to bring these together at programme level is still being developed. In particular, there is a need to capture indicators of the Programme's contribution to educational outcomes in the County.</p>	

The Delivery Confidence assessment RAG status should use the definitions below.

<u>RAG</u>	<u>Criteria Description</u>
Green	Successful delivery of the project/programme to time, cost and quality appears highly likely and there are no major outstanding issues that at this stage appear to threaten delivery significantly
Amber/Green	Successful delivery appears probable however constant attention will be needed to ensure risks do not materialise into major issues threatening delivery
Amber	Successful delivery appears feasible but significant issues already exist requiring management attention. These appear resolvable at this stage and if addressed promptly, should not present a cost/schedule overrun
Amber/Red	Successful delivery of the project/programme is in doubt with major risks or issues apparent in a number of key areas. Urgent action is needed to ensure these are addressed, and whether resolution is feasible

Appendix 1 - OGC Gateway™ Review 0: Strategic assessment

Programme Title: Denbighshire Modernising Education Programme

OGC Gateway™ ID: AH/13/040/G

Privacy Marking: UNCLASSIFIED

Red	Successful delivery of the project/programme appears to be unachievable. There are major issues on project/programme definition, schedule, budget required quality or benefits delivery, which at this stage do not appear to be manageable or resolvable. The Project/Programme may need re-baselining and/or overall viability re-assessed
-----	--

Summary of Report Recommendations

The Review Team makes the following recommendations which are prioritized using the definitions below.

Ref. No.	Recommendation	Critical/ Essential/ Recommended
1.	The Programme Definition document needs to include a vision statement and clear statement of scope and timescale. The document should be reviewed regularly and updated.	Essential. By March 2014
2.	The Programme should ensure that there is a comprehensive and consolidated benefits measurement matrix, building on the project level work and weaving benefits through area and programme level. In addition, the work to identify, capture and track linkages between Programme benefits and educational outcomes should be a priority area for the next phase of the Programme.	Essential. By March 2014
3.	The Programme level risk register should be developed to become the principal risk management tool for the Programme Board.	Essential. By end October 2013
4.	The Programme should establish a process for evaluating the results of the area reviews.	Essential. By March 2014

Critical (Do Now) – To increase the likelihood of a successful outcome it is of the greatest importance that the programme/project should take action immediately

Essential (Do By) – To increase the likelihood of a successful outcome the programme/project should take action in the near future. [Note to review teams – whenever possible Essential recommendations should be linked to project milestones e.g. before contract signature and/or a specified timeframe e.g. within the next three months.]

Recommended – The programme/project should benefit from the uptake of this recommendation. [Note to review teams – if possible Recommended recommendations should be linked to project milestones e.g. before contract signature and/or a specified timeframe e.g. within the next three months.]

Appendix 1 - OGC Gateway™ Review 0: Strategic assessment

Programme Title: Denbighshire Modernising Education Programme

OGC Gateway™ ID: AH/13/040/G

Privacy Marking: UNCLASSIFIED

Background

The aims of the programme:

The Modernising Education Programme, which includes the Denbighshire County Council's input to the Welsh Government's 21st Century Schools Programme, is to ensure that education provision in the County is of a high quality and is sustainable in the long term. It seeks to improve the quality of school buildings and facilities and to provide the right number of school places, of the right type, in the right locations while reducing the cost per pupil. In addition the Programme aims to maintain or strengthen Welsh medium or bi-lingual provision.

The Programme will also contribute to the Welsh Government's target for reducing carbon emissions by 34% by 2020.

To achieve these aims the Programme has been set up to oversee a number of projects for new builds, refurbishment and extensions and, where appropriate, amalgamations, closures and disposals including the removal of mobile classrooms. Where practicable, projects will also deliver enhanced facilities for community use.

The driving force for the programme:

Some of the Denbighshire schools have surplus capacity while others are under-provided. Some, specifically in the Rhyl area, serve areas of significant deprivation. In 2007 a very challenging Estyn inspection of educational provision in the County led to a review of the performance, leadership and management and use of resources in schools. As a consequence, a number of leadership and management changes were made. In January 2009 the Cabinet approved the Modernising Education Policy Framework and from May 2009 set in place a number of area reviews of primary provision.

The Programme meets the objectives set out in the Welsh Government's Strategic Outline Programme of 2010 which supports investment designed to improve learning environments, to achieve greater economy and efficiency and to reduce the carbon footprint of the education estate. A particular driver is the target of reducing surplus capacity to 10% or less.

In addition the Programme contributes to Denbighshire County Council's regeneration and modernisation strategies.

The procurement/delivery status:

The Modernising Education Programme is composed of a number of existing and planned projects at different stages of procurement and construction. Of the two largest projects (both secondary schools), the construction of the new Rhyl school is being procured under Early Contractor Involvement arrangements. It is envisaged that the extension and refurbishment of Ysgol Glan Clwyd will be procured through a mini-competition process through the North Wales Schools and Public Buildings Contractor Framework expected to be available in January 2014.

Current position regarding OGC Gateway™ Reviews:

This is the first Gateway review of the Programme.

Purposes and conduct of the OGC Gateway™ Review

Purposes of the OGC Gateway™ Review

The primary purposes of an OGC Gateway Review 0: Strategic assessment, are to review the outcomes and objectives for the programme (and the way they fit together) and confirm that they make the necessary contribution to Ministers' or the departments' overall strategy.

Appendix A gives the full purposes statement for an OGC Gateway Review 0.

Conduct of the OGC Gateway™ Review

This OGC Gateway Review 0 was carried out from 16 September 2013 to 18 September 2013 at County Hall, Ruthin. The team members are listed on the front cover.

The people interviewed are listed in Appendix B.

The Review Team would like to thank the Modernising Education Programme team for their support and openness, which contributed to the Review Team's understanding of the Programme and the outcome of this Review. In particular we would like to thank Jacqui Pendleton for her help to the Review Team during the review.

Appendix 1 - OGC Gateway™ Review 0: Strategic assessment

Programme Title: Denbighshire Modernising Education Programme

OGC Gateway™ ID: AH/13/040/G

Privacy Marking: UNCLASSIFIED

Findings and recommendations

1: Policy

Following the very challenging Estyn report in 2007 and the report of Cambridge Education consultants, Denbighshire County Council put in place some significant changes to the leadership and management of educational services in the County. In parallel with these changes, the Modernising Education Policy Framework was drawn up and was approved by Cabinet in January 2009. The framework provides a suite of policies for models for primary and secondary school organisation and has been used as the basis from 2009 for a series of area reviews of education provision, the current review being of the Ruthin area.

In October 2010 Denbighshire submitted their case for Band A capital funding to the Welsh Government's 21st Century Schools Programme. The submission sought funding for a number of capital projects, the requirement for which was identified through the area reviews and agreed after the associated consultation.

The Modernising Education Programme responds to one of the priorities in the Council's Corporate Plan (Improving Performance in Education and the quality of School Buildings). It reflects Welsh Government policies for improving learning environments and educational outcomes as well as the objectives for achieving greater efficiency and economy and sustainability.

The investment needs identified by the Programme meet a number of policy objectives. These include:

- Providing high quality and sustainable education provision
- Providing the right number of the right type of places in the right place. This includes meeting the increasing demand for Welsh medium education
- Improving the quality of school buildings
- Supporting regeneration in deprived areas

2: The Programme Case

The Programme Definition Document (PDD) of 23 April is a useful document which sets out at a high level the context of the Programme, its intended outcomes and benefits, dependencies and delivery approach. It explains the governance arrangements and roles and responsibilities. The PDD is consistent with the 21st Century Schools Strategic Outline Programme submitted in 2010 and defines the programme of activities that will contribute to the Denbighshire County Council Corporate Plan priority of improving performance in education and the quality of our school buildings.

Appendix 1 - OGC Gateway™ Review 0: Strategic assessment

Programme Title: Denbighshire Modernising Education Programme

OGC Gateway™ ID: AH/13/040/G

Privacy Marking: UNCLASSIFIED

The Programme as presently identified has a number of current and planned projects that have emerged from the area review process to date. All projects have project managers and the larger projects are supported by project boards. Each has produced a business justification case or, in the case of the larger projects, has produced or will produce a full business case. It is not envisaged that the Programme itself will have a business case since the case for investment will be made at project level.

The Review Team noted that the purpose of the PDD is to provide a sound basis for structured management of the Programme as a whole. It is seen as a technical document which, with the Programme governance, brings a structured and disciplined approach to project delivery. Nonetheless, it has to support the full range of the Programme Board's responsibilities.

As set out in the PDD, the Programme Board is responsible for communicating the Programme vision and its key outcomes; for managing the overall benefits; leading the cultural change; and co-ordinating projects in pursuit of the vision. The version of the PDD that the Review Team has seen does not contain a vision statement or the outline of a stakeholder and communication plan and the benefits and risk work it sets out is still generic. (We address the latter two below.) In addition the scope of the Programme, both in terms of content and timescale, could be clearer.

The Programme is more than a collection of projects. Much of its added value comes from the ability of key stakeholders at Programme level to articulate and communicate key messages - the overall vision, objectives and what will constitute success. For this reason, the Review Team recommends that the PDD, as the key Programme document, is refreshed and updated in particular to ensure that there is a single statement of vision and clarity on scope, duration and success factors.

RECOMMENDATION 1. The Programme Definition document needs to include a vision statement and clear statement of scope and timescale. The document should be reviewed regularly and updated.

Although the Programme will make a key contribution to improving educational outcomes, the Programme scope does not include workforce development which is being driven by the Head of Education. The Review Team was told that a high performing workforce and raising educational performance was embedded in Denbighshire's ethos. Certainly, the County's progress since 2007 has been very significant. It will be important, therefore, to maintain the close working between the Programme Team and their colleagues.

Appendix 1 - OGC Gateway™ Review 0: Strategic assessment

Programme Title: Denbighshire Modernising Education Programme

OGC Gateway™ ID: AH/13/040/G

Privacy Marking: UNCLASSIFIED

Stakeholders and communication

The approach to schools' modernisation taken in 2004-5 met with considerable opposition and the lessons learned from that are reflected in the present carefully structured area review approach. Given past history, informal consultation and extensive engagement are both particularly important and, in some cases, particularly difficult. The Review Team has not seen a stakeholder matrix or communications plan but from several of those to whom we spoke we heard about the considerable effort that was being devoted to this at programme level and it is clear that there is strong and joined up leadership and involvement from the top. The Review Team is also aware that stakeholder engagement is often best managed at project level in partnership with the senior management in the schools.

There may, however, be merit in reviewing at Programme level the future communications agenda to ensure that time is spent most cost-effectively, that the communications effort is making a difference and that there is shared understanding of what works best.

Communications from the Programme Team, including regular newsletters, give updates on the progress of individual projects. The Review Team suggests that the Programme Team identify and publish a number of hard objectives – key deliverables with dates. The meeting of these objectives would be celebrated at local level but could also be presented as Programme successes.

3: Outcomes and benefits

The MEPF contributes to the overarching Corporate Plan priority of 'Improving performance in education and the quality of our school buildings' through its stated outcomes of:

- Significant investment to improve school buildings and facilities and improved learning environments for pupils;
- The right number of school places, of the right type, in the right location.

There is confidence among those the Review Team interviewed that the programme will provide the improved school buildings and facilities and will successfully address the surplus and over subscription issues. Linking the results of increased investment in buildings and facilities to better education performance, at County or area level, is more difficult and the whole area of benefits mapping at programme level is still work in progress.

Appendix 1 - OGC Gateway™ Review 0: Strategic assessment

Programme Title: Denbighshire Modernising Education Programme

OGC Gateway™ ID: AH/13/040/G

Privacy Marking: UNCLASSIFIED

Benefits need to be mapped, managed, measured and owned at various levels. There are a number of hard and soft, but measurable, benefits being captured at the individual project level (the benefits matrix for Ysgol Bro Dyfrdwy and Glan Clwyd are good examples of work already undertaken). The Review Team was less clear, however, that these were being aggregated at area or Programme level in a way that would allow subsequent assessment of achievement against objectives at area or County level. Furthermore, the team was told that the difficult work on identifying persuasive indicators to link capital investment to a range of educational outcomes had not yet been developed although a good deal of thinking has gone into this.

There are a large number of quantifiable benefits, some of which reflect policy intentions at Welsh Government level and form criteria for approval of 21st Century Schools funding. Examples include reducing the carbon footprint of a school or the reduction of surplus places. These and others are fairly straightforward to capture and map. The better alignment of provision to need, in particular, is the fundamental driver for the area reconfiguration proposals. The majority of the benefits captured at project level will be to do with the efficiency and cost effectiveness of the new school estate. As the Programme moves, at area by area level, from construction to bedding down, an audit trail showing benefits realisation will be needed, not least to demonstrate value for money from the investments.

In the more testing area of demonstrating the linkage between investment in buildings and educational outcomes, the use of indicators may offer a way forward. Indicators might include measuring reduction in truancy and expulsions, the decrease in pupil transfers in year, fewer parental complaints, analysis of pupil and teacher satisfaction surveys and increase in staff development undertaken. Because of the differences in catchment areas and the differences in cohorts from one year to another, this analysis can only sensibly be done at Programme level and will be indicative of trends rather than end results. Nevertheless, this work, which will be in close consultation with, or led by, colleagues in education services, should present a persuasive picture of the linkage between the learning environment and the behaviour and performance of staff and pupils. The use of benefit mapping tools such as Service Value Chains and working back from the outcome may be of use.

RECOMMENDATION 2. The Programme should ensure that there is a comprehensive and consolidated benefits measurement matrix, building on the project level work and weaving benefits through area and programme level. In addition, the work to identify, capture and track linkages between Programme benefits and educational outcomes should be a priority area for the next phase of the Programme.

Appendix 1 - OGC Gateway™ Review 0: Strategic assessment

Programme Title: Denbighshire Modernising Education Programme

OGC Gateway™ ID: AH/13/040/G

Privacy Marking: UNCLASSIFIED

Risk Management

The Programme Definition Document lists the overall generic risks associated with the delivery of the Programme. Detailed risk registers are maintained at project level and are reported to the Programme and Programme Board through VERTO. The PDD also outlines the Programme risk management strategy including how risks are to be escalated.

There is general consensus and commitment to the governance framework and procedures for risk management and there is clear support and involvement from the senior management team and elected Members in scrutinising risk issues.

It is also apparent that risk escalation procedures are in place, as individual project risk issues are discussed regularly with the Modernising Education Programme Manager and raised at the Programme Board for discussion, challenge and resolution.

If, however, the Programme Team, and Board, are to manage programme level risks effectively (rather than monitoring project level risks), a worked through programme level register needs to be developed. This is acknowledged in the PDD.

The chief risk facing the Programme is the uncertainty of funding and the Programme and senior team are developing contingency and mitigating actions.

A further risk, identified in the Review Team's interviews, but not identified in the documentation before the Team, concerns the provision of ICT. Realising the educational benefits of capital investment in buildings will depend to a significant degree on whether they are equipped with the right ICT infrastructure, equipment and services. The current project to equip all schools with WiFi forms part of the Modernising Education Programme and needs to be considered within the overall management of risk at Programme level, recognising, however, that this is a key dependency for individual projects.

RECOMMENDATION 3. The Programme level risk register should be developed to become the principal risk management tool for the Programme Board.

5: Review of Current Phase

The current phase of the Council's Modernising Education Programme 2012 – 2017 is defined as the list of completed and current capital build projects, namely;

Appendix 1 - OGC Gateway™ Review 0: Strategic assessment

Programme Title: Denbighshire Modernising Education Programme

OGC Gateway™ ID: AH/13/040/G

Privacy Marking: UNCLASSIFIED

- Ysgol Dyffryn Ial
- Ysgol y Llys
- Ysgol Twm o'r Nant
- Ysgol Bro Dyfrdwy
- Rhyl High School
- Bodnant Community School

This reflects progress across both the Tranche 3 and the 21st Century Schools funded projects.

The documentation seen by the Review Team showed that that these projects are on target and this was confirmed by interviewees. Project plans are up to date and issues are being managed effectively. There was, however, a delay in approval of the SOC for the new Rhyl School by the Welsh Government, due, we understand, to a failure of communication over the evidence for pupil projection numbers and this has led to the need for a revised submission. Confidence that this will now be approved by Welsh Government is high.

The progress in the present phase of the Programme has benefited from a number of strengths. These include:

- Confidence in the capacity and capability of the Programme Team. Interviewees praised the support they had from the team.
- Experienced project managers who are well thought of by Heads and Governors.
- The clarity and joined up approach that has been enhanced by the establishment of the Programme Board. The Board is seen as providing both a more structured approach and a forum for open discussion,
- The re-engagement of Wilmott Dixon, the contractor partner on the Rhyl project

In addition, the culture and ethos of Denbighshire County Council encourages a joined up, structured and robust approach. Examples of this are the Corporate Programme Office and the Schools Standards Monitoring Group.

It has, however, been difficult to plan, to commit to investment and to assure value for money when there has been such uncertainty over the level and timing of Welsh Government funding. The change of approach from 70:30 to 50:50 matched funding; the debate on funding of the new faith school and the receipt of unexpected funding support are examples. While the challenges facing Welsh Government are understood, the ability of Council officers to implement the Programme in a timely, effective and efficient way would be enhanced if there were better understanding and closer working between Government officials and Council officers.

Appendix 1 - OGC Gateway™ Review 0: Strategic assessment

Programme Title: Denbighshire Modernising Education Programme

OGC Gateway™ ID: AH/13/040/G

Privacy Marking: UNCLASSIFIED

6: Readiness for the next phase

The PDD identifies 4 future projects (Ysgol Glan Clwyd, the Faith Secondary School, primary school improvements resulting from the Ruthin area review and ICT support). The first 2 of these are included in the 21st Century Schools Programme. The Review Team did not see documentation relating to the management at programme level of the ICT workstream even though the design work on individual projects to date has reflected the importance of ICT in optimising the teaching and learning environment in the new school facilities. The Review Team suggests that in future Programme planning and at Programme Board there should be a greater focus on Programme ICT issues.

The programme and project arrangements in place will stand the Programme in good stead for the next phase, though we comment above on the management of risk and benefits. The establishment of the Corporate Programme Office, the membership of the Programme Board and the close working relationship between the Project Sponsor and the Head of Education are particularly important in ensuring that activities are not pursued in silos. There may be merit in reviewing programme Board membership, for example, to encourage attendance by a Welsh Government representative and to bring additional external challenge (possibly through recruitment of a Non-executive).

The Review Team has not seen any plan for the formal evaluation of the achievement of the objectives of each area review. The identification of the 'before' and 'after' in a way that is clearly linked to the overall policy objectives could be a powerful tool, not just in communication and engagement but in terms of delivering the accountability of the authority to the tax payer.

In addition, the Programme would benefit from a structured process for capturing, disseminating and monitoring lessons learned.

RECOMMENDATION 4. The Programme should establish a process for evaluating the results of the area reviews.

The next OGC Gateway™ Review is expected in mid-2016 at which point Denbighshire will be finalising its next Corporate Plan, advancing proposals on a new faith school and completing construction of the new Rhyl School and the Bodnant Community School.

APPENDIX A

Purposes of OGC Gateway™ Review 0: Strategic assessment

- Review the outcomes and objectives for the programme (and the way they fit together) and confirm that they make the necessary contribution to overall strategy of the organisation and its senior management.
- Ensure that the programme is supported by key stakeholders.
- Confirm that the programme's potential to succeed has been considered in the wider context of the organisation's delivery plans and change programmes, and any interdependencies with other programmes or projects in the organisation's portfolio and, where relevant, those of other organisations.
- Review the arrangements for leading, managing and monitoring the programme as a whole and the links to individual parts of it (e.g. to any existing projects in the programme's portfolio).
- Review the arrangements for identifying and managing the main programme risks (and the individual project risks), including external risks such as changing business priorities.
- Check that provision for financial and other resources has been made for the programme (initially identified at programme initiation and committed later) and that plans for the work to be done through to the next stage are realistic, properly resourced with sufficient people of appropriate experience, and authorised.
- After the initial Review, check progress against plans and the expected achievement of outcomes.
- Check that there is engagement with the market as appropriate on the feasibility of achieving the required outcome.
- Where relevant, check that the programme takes account of joining up with other programmes, internal and external.

APPENDIX B

Interviewees

Name	Role
Dr Mohammed Mehmet	Chief Executive
Jackie Walley	Head of Service for Programme
James Curran	Programme Manager
Martin Davies	Headteacher – Ysgol Glan Clwyd
Catrin Jones	Welsh Government
Paul McGrady	Head of Finance and Assets
David Evans	Project Manager – Rhyl High School
Dylan Jones	Chair of Governors, Ysgol Twm o'r Nant
Eryl Williams	Lead Member for Education
Karen Evans	Head of Education
Sion Evans	Design and Construction Manager
Peter Clayton	Project Manager, Ysgol y Llys/Ysgol Glan Clwyd
Andrew Holmes	Wilmott Dixon
Claire Armitstead	Headteacher, Rhyl High School

Add or delete rows as required.

This page is intentionally left blank

MODERNISING EDUCATION PROGRAMME UPDATE

Prestatyn

Outcomes:-

- Amalgamation of Bodnant Infants and Juniors – Bodnant Community School
- Expansion of Ysgol y Llys
- Removal of mobile accommodation at Bodnant CS, Penmorfa and Hiraddug

Ysgol y Llys

- Cost approximately £3m
- Will provide new 9 classrooms
- Improvements to existing teaching areas
- To be completed by September 2014
- Tranche 3 WG funding worth app 70%

Ysgol y Llys – Sketch View



Ysgol y Llys- Onsite



Other Tranche 3 Projects

Ysgol Twm o'r Nant

- Cost approximately £1.4m
- Will provide 3 new classrooms
- New Hall, Reception and staff areas
- To be completed by September 2014
- Tranche 3 WG funding worth app 70%

Ysgol Twm o'r Nant – Sketch View



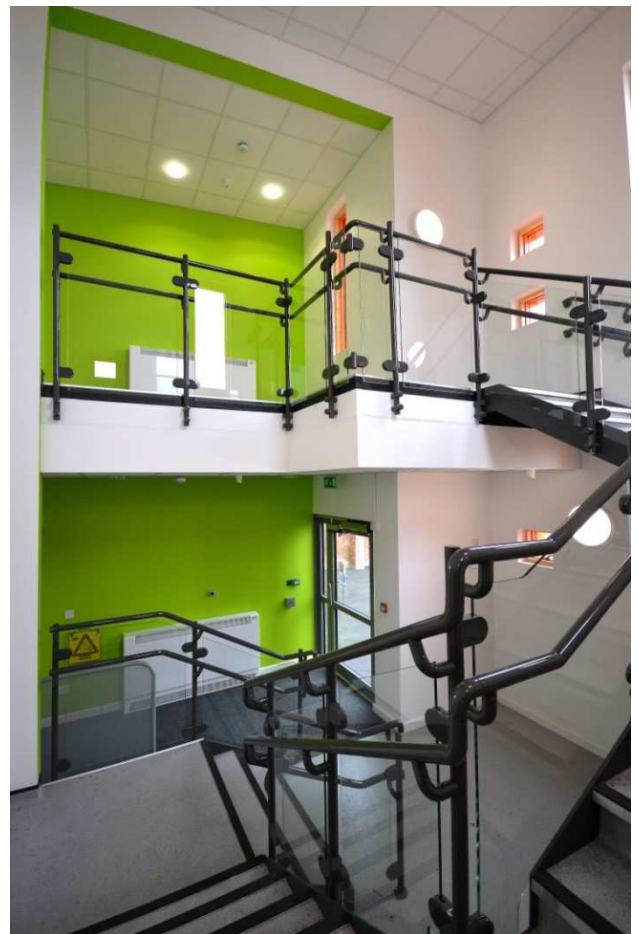
Ysgol Twm o'r Nant- Onsite



Ysgol Dewi Sant

- Cost approximately £250k
- Improved circulation around the school and improved sanitation facilities.
- Completed February 2013
- Tranche 3 WG funding worth app 70%

Ysgol Dewi Sant – Completed



Bodnant Community School

- Currently operating on 2 sites
- Infants site – old Victorian site, poor learning environment
- Proposal – extend Junior site to enable school on one site
- Project estimate £3.4m



Dee Valley East

Outcomes:-

- Closure of Ysgol Llantysilio – September 2010
- Extension and refurbishment of Ysgol Bryn Collen / Ysgol Gwernant
- Deferment of decision re Ysgol Glyndyfrdwy
- Future of Ysgol Dyffryn Iâl – expand Llandegla site and close Bryneglwys site

Ysgol Gwernant

- Ysgol Gymraeg y Gwernant established 2005- new Welsh medium school
- Remodelling and extension of existing site- 2010



Ysgol Dyffryn Iâl

- Costs approximately £920k
- Extension to Village Hall
- Will revitalise community facility and allow both existing school sites to close
- Completion by October 2013

Ysgol Dyffryn Iâl- Sketch View



Ysgol Dyffryn Iâl-Completed



Edeyrnion

Outcomes:-

- Closure of Ysgol Glyndyfrdwy – September 2012
- Proposed closure of Ysgol Llandrillo and Maes Hyfryd and creation of new area school
- Federation of Ysgol Betws Gwerful Goch and Ysgol Bro Elwern
- Federation of Ysgol Caer Drewyn and Ysgol Carrog

Ysgol Bro Dyfrdwy

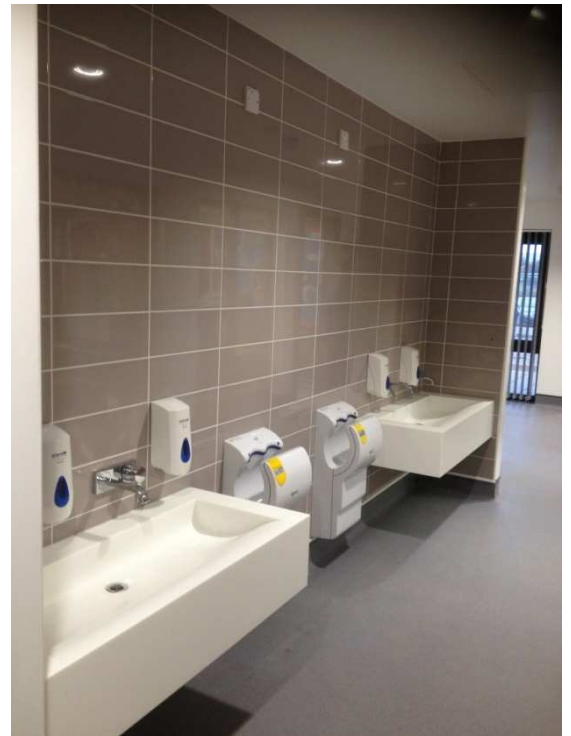
- New school formed January 2013
- Initially operate from Maes Hyfryd and Llandrillo sites
- Proposal – extension and refurbishment of Cynwyd site
- Project estimate £1.4m



Ysgol Bro Dyfrdwy- external



Ysgol Bro Dyfrdwy-inside



Ruthin

Overview of Proposals from Review

- Creation of new Area School to serve the communities of Clocaenog and Cyffylliog.
- Closure of Ysgol Llanbedr with the transfer of pupils to Ysgol Borthyn, Ruthin subject to parental preference.
- Ruthin Town Area - Further detailed feasibility works be undertaken prior to the confirmation of any formal recommendations for Rhos Street School, Ysgol Borthyn, Ysgol Penbarras and Ysgol Rhewl .
- To recommend to the Governing Bodies of Ysgol Pentrecelyn and Ysgol Llanfair DC that they form a federation to be in place no later than 1st September 2014
- Support for retaining the Federation of Ysgol Bryn Clwyd & Ysgol Gellifor and in moving one or both schools along the language continuum.
- Retention of Ysgol Bro Famau and review current capacity of the school.

Secondary Proposals

Rhyl High School

- Existing building – very poor condition
- Areas beyond economic repair
- Proposal – new replacement building
- Will allow KS3 / 4 Pupils at Ysgol Tir Morfa to access mainstream education
- Project estimate £25m

Rhyl High School- Sketch View



Ysgol Glan Clwyd

- Increasing demand for Welsh medium
- Condition of buildings and facilities
- Proposal - refurbishment of existing facilities and new build area
- Project estimate £15.9m

Ysgol Glan Clwyd- Sketch View



New Joint Faith Secondary School

- Amalgamation of Blessed Edward Jones Catholic High School and St Brigid's Middle School on a new site
- Concerns – long term viability of both schools
- New Catholic and Anglican secondary school
- 3 co-promoters-the Catholic diocese in Wrexham, the Anglican diocese in St.Asaph and Denbighshire County Council
- October 2013 Cabinet agreed to the 2nd phase of proposals for a single faith school in the county rather than continuing with phase 1- which was to create a single school on the 2 sites of St Brigid's, Denbigh, and Blessed Edward Jones, Rhyl.
- Phase 2- enable formal consultation for the building of a new faith based single site school to replace the existing Blessed Edward Jones Catholic High School in Rhyl and St. Brigid's in Denbigh. Out to public consultation June 2014.

Future Priorities

- Ruthin Town school- Subject to further discussions with Ruthin schools
- Clocaenog / Cyffylliog Area School- Subject to progression of statutory proposals
- Llanfair / Pentrecelyn Area School- Agreed to be considered as part of Band B proposals for 21st Century Schools
- Ysgol Pendref - Enable school to be based on one site, previous amalgamation
- Rhyl Primary - Additional Provision- Potential priority emerging from a future review
- Primary Faith provision - Linked to St Brigid's / Blessed Edward Jones review- Could be funded via 21st Century Schools Provision
- Bodelwyddan- Developer to fund new school

This page is intentionally left blank

Agenda Item 6

Report to:	Performance Scrutiny Committee
Date of Meeting:	20th February 2014
Lead Member/Officer:	Lead Member for Customers and Communities Head of Customers and Education Support
Report Author:	Corporate Complaints Officer
Title:	Your Voice – Q3 report 2013/14

1. What is the report about?

The report provides an overview of the feedback received via Denbighshire County Council's customer feedback policy 'Your Voice' during Q3 2013/14.

2. What is the reason for making this report?

To provide the Committee with information regarding any performance issues and to make recommendations to address these accordingly.

3. What are the Recommendations?

That the Committee

- 3.1 note and comment on the performance of services; and
- 3.2 determine if any service's performance in responding to complaints merits further investigation by the Committee's performance link member.

4. Report details

Headlines for Q3 (please see appendices for further detail).

- The council received 114 complaints, a 23% decrease on Q2.
- Complaints against Planning and Public Protection peaked in Q2 at 39 but have subsequently decreased to 24 in Q3. Only 8% of these complaints concerned Community Safety Enforcement, compared with 44% in Q2.
- The council received 231 compliments during Q3, an 11% decrease on Q2.
- For the second consecutive quarter, Adult and Business Services received the most compliments – 71 (31%).

Performance

- 96% of complaints were responded to within the 'Your Voice' timescales. This is a slight decrease on Q2 performance (97%), but does exceed the corporate target of 95%.
- 87% of complaints were successfully dealt with at stage 1, consistent performance compared to Q1 (86%) and Q2 (87%).
- Only 75% of stage 2 complaints were responded to within the 'Your Voice' timescales. This is a decrease on Q2 performance (100%).
- 2 service areas are highlighted as having RED status; Business Planning and Performance and 'Other'. The complaints logged against 'other' were authority wide and related to flooding incidents.

5. How does the decision contribute to the Corporate Priorities?

The Your Voice scheme directly contributes to the corporate aim of:
An excellent council, close to the community.

6. What will it cost and how will it affect other services?

All costs relating to customer feedback are absorbed within existing budgets.

7. What are the main conclusions of the Equality Impact Assessment (EqIA) undertaken on the decision? The completed EqIA template should be attached as an appendix to the report.

Not applicable.

8. What consultations have been carried out with Scrutiny and others?

Monthly reporting to the Senior Leadership Team. Annual reporting to Corporate Governance Committee.

9. Chief Finance Officer Statement

Not applicable.

10. What risks are there and is there anything we can do to reduce them?

By not dealing with complaints effectively, the reputation of the Council may suffer.

11. Power to make the Decision

This paper contains information to enable the Committee to perform its scrutiny role with respect to the performance of Council Services as per Article 6.3.4(b) of the Constitution.

Contact Officer:
Corporate Complaints Officer
01824 706169

Your Voice information

A1 Your Voice reporting periods

A1.1 The following periods are used for reporting data:

Quarter 1: 1-Apr to 30-Jun

Quarter 2: 1-Jul to 30-Sep

Quarter 3: 1-Oct to 31-Dec

Quarter 4: 1-Jan to 31-Mar

A2 Complaint response timescales

A2.1 In October 2013, the authority adopted the Welsh Government’s ‘Model Concerns and Complaints Policy’ (as recommended by the Public Services Ombudsman for Wales). Key amendments include:

- adoption of a two stage process; and
- adjustments to response timescales
 - Stage 1: **10** working days
 - Stage 2: **20** working days

A3 Your Voice performance measures

A3.1 A traffic light system will be used to highlight performance in relation to response timescales to complaints. Performance is rated according to:

Red	Less than 80% of complaints responded to within timescale
Orange	when more than 80% but less than 90% of complaints responded to within timescale
Yellow	when more than 90% but less than 95% of complaints responded to within timescale
Green	more than 95% of complaints responded to within timescale

A3.2 To assist with identifying whether a service area’s performance has changed from the previous period(s), the following key has been developed:

Symbol	Indication
▲	Improvement in performance
▼	Decline in performance
◀	No change in performance
–	No data for period for comparison

Appendix 2

Table 1: Overall complaint response times for Q3

Service Area	Quarter 1 (13/14)				Quarter 2 (13/14)				Quarter 3 (13/14)			
	Recd	Within	%	Status	Recd	Within	%	Status	Recd	Within	%	Status
Business Planning and Performance	0	0			5	5	100%	– G	1	0	0%	▼ R
Legal and Democratic Services	2	2	100%	◀ G	1	1	100%	◀ G	0	0		
Customers and Education Support	8	8	100%	◀ G	8	8	100%	◀ G	2	2	100%	◀ G
Environment	38	36	95%	▼ G	34	34	100%	▲ G	27	27	100%	◀ G
Finance and Assets	10	10	100%	◀ G	7	6	86%	▼ O	13	13	100%	▲ G
Housing and Community Development	17	16	94%	▲ Y	21	21	100%	▲ G	9	9	100%	◀ G
Planning and Public Protection	8	8	100%	◀ G	39	38	97%	▼ G	24	24	100%	▲ G
Highways and Infrastructure	22	21	95%	▲ G	19	17	89%	▼ O	22	21	95%	▲ G
Communication, Marketing and Leisure	10	10	100%	◀ G	11	11	100%	◀ G	14	14	100%	◀ G
Education	2	2	100%	– G	1	1	100%	◀ G	0	0		
Other	0	0			3	2	67%	– R	2	0	0%	◀ R
Total	117	113	97%	◀ G	149	144	97%	◀ G	114	110	96%	▼ G

Table 2: Corporate response times according to each complaint stage for Q3

Q2	Count	Within	%
Stage 1	101	100	99%
Stage 2	12	9	75%
Stage 3	1	1	100%
PSOW	0	0	
Total	114	110	96%

Table 3: Social Services complaints data

OPEN and CLOSED Complaints SUMMARY

Month	Adult & Business Services					Corporate - Adults					% within time, where ended	Children & Family Services					Corporate - Children					% within time, where ended
	No Complaints	No within time	Beyond	Still open	Ended eg withdrawn	No Complaints	No within time	Beyond	Still open	Ended eg withdrawn		No Complaints	No within time	Beyond	Still open	Ended eg withdrawn	No Complaints	No within time	Beyond	Still open	Ended eg withdrawn	
April	3	3				0					100%	4	2			2	0	0				100%
May	4	4				0					100%	3	2	1			0	0				67%
June	4	4				0					100%	6	6				1	1				100%
July	5	5				0					100%	9	8			1	1	1				100%
August	5	4			1	0					100%	2	1	1			0					50%
September	4	4				0					100%	5	4			1	0					100%
October	5	4	1								80%	7	6		1							100%
November	4	4				0					100%	4	3		1		0					100%
December	3	3		1		0					100%	4	4				0					100%
January																						
February																						
March																						
Total	37	35	1	1	1	0	0	0	0	0	97%	44	36	2	2	4	2	2	0	0	0	95%

In line with legislation, social services and school complaints are dealt with under separate processes.

Table 4: Compliments received for Q3

Service Area	No	%
Social Services Adults	71	31%
Social Services Children	22	10%
Business Planning and Performance	0	0%
Legal and Democratic Services	0	0%
Customers and Education Support	11	5%
Environment	41	18%
Finance and Assets	0	0%
Housing Services	22	10%
Planning and Public Protection	9	4%
Highways and Infrastructure	38	16%
Communications, Marketing and Leisure	17	7%
TOTAL	231	

Agenda Item 7

Report to: Performance Scrutiny Committee

Date of Meeting: 20 February 2014

Report Author: Scrutiny Coordinator

Title: Scrutiny Work Programme

1. What is the report about?

The report presents Performance Scrutiny Committee with its draft forward work programme for members' consideration.

2. What is the reason for making this report?

To seek the Committee to review and agree on its programme of future work, and to update members on relevant issues.

3. What are the recommendations?

That the Committee considers the information provided and approves, revises or amends its forward work programme as it deems appropriate.

4. Report details.

- 4.1 Article 6 of Denbighshire County Council's Constitution sets out each Scrutiny Committee's terms of reference, functions and membership, whilst the rules of procedure for scrutiny committees are laid out in Part 4 of the Constitution.
- 4.2 The Constitution stipulates that the Council's scrutiny committees must prepare and keep under review a programme for their future work. By reviewing and prioritising issues, members are able to ensure that the work programme delivers a member-led agenda.
- 4.3 For a number of years it has been an adopted practice in Denbighshire for scrutiny committees to limit the number of reports considered at any one meeting to a maximum of four plus the Committee's own work programme report. The aim of this approach is to facilitate detailed and effective debate on each topic.
- 4.4 The Committee is requested to consider its draft work programme for future meetings, as detailed in appendix 1, and approve, revise or amend it as it deems appropriate taking into consideration:
- issues raised by members of the Committee
 - matters referred to it by the Scrutiny Chairs and Vice-Chairs Group
 - relevance to the Committee's/Council's/community priorities

- the Council's Corporate Plan and the Director of Social Services' Annual Report
 - meeting workload
 - timeliness
 - outcomes
 - key issues and information to be included in reports
 - whether the relevant lead Cabinet member will be invited to attend (having regard to whether their attendance is necessary or would add value). (In all instances this decision will be communicated to the lead member concerned)
 - questions to be put to officers/lead Cabinet members
- 4.5 When considering future items for inclusion on the forward work programme members may also find it helpful to have regard to the following questions when determining a subject's suitability for inclusion on the work programme:
- what is the issue?
 - who are the stakeholders?
 - what is being looked at elsewhere
 - what does scrutiny need to know? and
 - who may be able to assist?
- 4.6 As mentioned in paragraph 4.2 above the Council's Constitution requires scrutiny committees to prepare and keep under review a programme for their future work. To assist the process of prioritising reports, if officers are of the view that a subject merits time for discussion on the Committee's business agenda they have to formally request the Committee to consider receiving a report on that topic. This is done via the submission of a 'proposal form' which clarifies the purpose, importance and potential outcomes of suggested subjects. No such proposal form has been received for consideration at the current meeting.

Cabinet Forward Work Programme

- 4.7 When determining their programme of future work it is useful for scrutiny committees to have regard to Cabinet's scheduled programme of work. For this purpose a copy of the Cabinet's forward work programme is attached at Appendix 2.

Progress on Committee Resolutions

- 4.8 A table summarising recent Committee resolutions and advising members on progress with their implementation is attached at Appendix 3 to this report.

5. Scrutiny Chairs and Vice-Chairs Group

Under the Council's scrutiny arrangements the Scrutiny Chairs and Vice-Chairs Group (SCVCG) performs the role of a coordinating committee. The Group will hold its next meeting on 27 February.

6. How does the decision contribute to the Corporate Priorities?

Effective scrutiny will assist the Council to deliver its corporate priorities in line with community needs and residents' wishes. Continual development and review of a coordinated work programme will assist the Council in monitoring and reviewing policy issues.

7. What are the main conclusions of the Equality Impact Assessment (EqIA) undertaken on the decision? The completed EqIA template should be attached as an appendix to the report.

No Equality Impact Assessment has been undertaken for the purpose of this report as consideration of the Committee's forward work programme is not deemed to have an adverse or unfair impact on people who share protected characteristics.

8. What will it cost and how will it affect other services?

Services may need to allocate officer time to assist the Committee with the activities identified in the forward work programme, and with any actions that may result following consideration of those items.

9. What consultations have been carried out?

None required for this report. However, the report itself and the consideration of the forward work programme represent a consultation process with the Committee with respect to its programme of future work.

10. What risks are there and is there anything we can do to reduce them?

No risks have been identified with respect to the consideration of the Committee's forward work programme. However, by regularly reviewing its forward work programme the Committee can ensure that areas of risk are considered and examined as and when they are identified, and recommendations are made with a view to addressing those risks.

11. Power to make the decision

Article 6.3.7 of the Council's Constitution stipulates that the Council's scrutiny committees must prepare and keep under review a programme for their future work.

Contact Officer: Scrutiny Coordinator
Tel No: (01824) 712554
Email: dcc_admin@denbighshire.gov.uk

This page is intentionally left blank

Note: Any items entered in italics have not been approved for inclusion at the meeting shown by the Committee. Such reports are listed here for information, pending formal approval.

Meeting	Lead Member(s)	Item (description / title)	Purpose of report	Expected Outcomes	Author	Date Entered
20 March	Cllr. Bobby Feeley	1. In-House Provider Visit 2013/14 Overview	To consider feedback on the visits undertaken in-house social care providers which highlight the quality, customer experience and good practice/improvement actions for the providers	To monitor the quality of services provided and identify any issues which arise from the visits which require to be addressed in order to improve the quality of the service provided	Phi Gilroy	August 2013
1 May	Cllr. Julian Thompson-Hill	1. Corporate Health and Safety Annual Report	To consider the Council's management of general health and safety and fire safety matters	Assurances that the Authority is abiding and conforming with all relevant H&S legislation and therefore mitigate the risk of litigation	Gerry Lapington	November 2013
	Cllr. Hugh Irving (required)	2. Housing Service's Improvement Plan	To examine the Service's Improvement Plan (including the housing maintenance plan)	To ensure that the Service is continuously improving its performance and effectively contributing towards the corporate plan priority of ensuring residents have access to good quality housing	Peter McHugh	December 2013
12 June (tbc)	Cllr. Hugh Irving	1. Your Voice' complaints performance (Q4)	To scrutinise Services' performance in complying with the Council's complaints process	Identification of areas of poor performance with a view to the development of recommendations to	Jackie Walley/Clare O'Gorman	February 2013

Meeting	Lead Member(s)	Item (description / title)	Purpose of report	Expected Outcomes	Author	Date Entered
				address weaknesses.		
	Cllr. Barbara Smith	2. Corporate Risk Register	To consider the Council's Corporate Risk Register following the latest formal review by CET	Identification of effective measures to address the high level risks	Alan Smith/Nicola Kneale	February 2013
	Cllr. Barbara Smith	3 Corporate Plan QPR: Q4 2013/14	To monitor the Council's progress in delivering the Corporate Plan 2012-17 consider the latest version of	Ensuring that the Council meets its targets, delivers its Corporate Plan and the Council's services in line with its aspirations and to the satisfaction of local residents	Alan Smith/Nicola Kneale	February 2013
	Cllr. David Smith	4 Provision of CCTV and Out of Hours Service	To consider the preferred options identified for the delivery, with limited financial resources, of an equitable CCTV and associated Out of Hours service across the County in future	Provision of an effective and efficient service will assist the Authority to deliver the corporate priorities of protecting vulnerable people, keeping streets clean and tidy and bring the Council closer to the community	Graham Boase/Emlyn Jones	October 2013
17 July (tbc)	Cllr. Huw LI Jones	1. Arms Length Organisations	To consider proposals on how to effectively scrutinise the Council's Arm's Length Organisations	To realise value for money from these organisations and to ensure that they effectively contribute towards the delivery of the Council's priorities	Alan Smith/Ivan Butler	October 2013 (rescheduled by the Committee January 2014)
	Cllr. Eryl Williams	2 Estyn Action Plan [Education]	To (i) monitor the progress	(i) Better quality services and better	Joint report by Karen	June 2013

Meeting	Lead Member(s)	Item (description / title)	Purpose of report	Expected Outcomes	Author	Date Entered
	<i>(required)</i>		<p>achieved to date in implementing the actions to address the 2 recommendations in the 2012 Estyn Inspection of the Quality of Education Services;</p> <p>(ii) detail measures taken to improve accuracy of KS3 teacher assessment and GwE's use of Moodle;</p> <p>(iii) detail the findings of the audit of services available to children and young people, their impact and value for money; and</p> <p>(iv) inform members of any proposed changes to education delivery, performance/attainment measures and future inspection arrangements and expectations</p>	<p>outcomes for pupils through early identification of any slippages in progressing actions, or in implementing mitigating measures to address identified risks; and</p> <p>(ii) identification of measures to address national policy requirements/challenges and consequential inspection arrangements with a view to mitigating the risk of disruption to pupils and teachers and deterioration in performance and attainment rates</p>	Evans/Liz Grieve	
2 October (tbc)	Cllr. Barbara Smith	1. Annual Performance Review 2013/14	To seek Scrutiny's view on the Council's Annual Performance Review report prior to its submission to County Council for approval	Participation in the consultation on the Annual Report will assist the Committee to identify areas of weakness and build them into its future work programme with a view to realising	Alan Smith	September 2013

Meeting	Lead Member(s)	Item (description / title)	Purpose of report	Expected Outcomes	Author	Date Entered
				improvements going forward		
	Cllr. Eryl Williams	2. Provisional External Examinations and Teacher Assessments [Education]	To review the performance of schools and that of looked after children	Scrutiny of performance leading to recommendations for improvement	Julian Molloy	September 2013
20 November (tbc)						
15 January 2015 (tbc)						
26 February (tbc)						
16 April (tbc)						

Future Issues

Item (description / title)	Purpose of report	Expected Outcomes	Author	Date Entered
<i>Parking Enforcement (deferred until after Communities Scrutiny Committee has considered a report on the impact of the Council's Parking Enforcement Strategy on economic development scheduled for 25 November 2013 and a further report on Parking Policy and Parking and Traffic Review Scoping Exercise on 6 March 2014)</i>	<i>To examine the statistics on the number of Penalty Charge Notices (PCNs) issued during 2012/12 and 2013/14 to date, the breakdown of PCNs per MAG area (and per town), the number of prosecutions arising from the issue of CPNs (and the associated costs of pursuing prosecutions), cost of the running the service and the income generated for the Authority</i>	<i>Assurances that the Service is demonstrating value for money and supporting the Council's delivery of its corporate priorities of developing the local economy and maintaining clean and tidy streets</i>	<i>Mike Jones</i>	<i>By the SCVCG September 2013</i>

Information/Consultation Reports

Date	Item (description / title)	Purpose of report	Author	Date Entered
March 2014 [Information]	Arms Length Organisations	To outline the parameters of the forthcoming review of the Council's governance arrangements for Arms Length organisations	Ivan Butler	January 2014
February 2014 [Information] [Education]	County's Special Schools Exam Results	To detail the teacher assessment and external examination results of pupils attending the County's special schools	Julian Molloy	January 2014
February 2014 [Information] [Education]	Condition of the County's School Estate	To detail the structural and fabric condition of the County's School estate	Jackiw Walley/James Curran	January 2014
May /June 2014 [Information]	New Library Performance Standards	Details of the proposed new national Library Service Standards and Denbighshire's evaluation/proposals to meet those standards. The report will assist the Committee to determine whether this topic merits detailed scrutiny	Jamie Groves/Roger Ellerton/Arwyn Jones	January 2014
Available during the summer term	Use of Supply Teachers [Education – to be shared with coopted	To detail the use made of supply teachers within the county during recent years and to date this year.	Karen Evans	September 2013

2014 [Information] [Education]	members]	The report to detail the costs to the Council of hiring supply teachers, the lengths of time for their hire, the expectations/objectives given to them upon engagement and the quality monitoring arrangements in place to evaluate their effectiveness		
--	-----------------	---	--	--

Note for officers – Committee Report Deadlines

Meeting	Deadline	Meeting	Deadline	Meeting	Deadline
20 March	6 March	1 May	17 April	12 June	29 May

Performance Scrutiny Work Programme.doc

Updated 04/02/14 RhE

Cabinet Forward Work Plan

Appendix 2

Meeting		Item (description / title)	Purpose of report	Cabinet Decision required (yes/no)	Author – Lead member and contact officer
25 March	1	Finance Report Update	To update Cabinet on the current financial position of the Council	Tbc	Cllr Julian Thompson-Hill / Paul McGrady
	2	Corporate Plan QPR: Quarter 3 2013/14	To monitor the Council's progress in delivering the Corporate Plan 2012 -17	Tbc	Cllr Barbara Smith / Tony Ward
	3	Response to consultation on Town and Areas Plans – Rhyl, Denbigh & Rhuddlan areas	To approve the Town and Area Plans for Rhyl, Denbigh & Rhuddlan areas	Tbc	Cllr Hugh Evans / Rebecca Maxwell / Peter McHugh / Tom Booty
	4	Procurement Business Case for Three Counties	To consider the Business Case	Yes	Cllr Julian Thompson Hill / Paul McGrady
	5	West Rhyl Housing Improvement Project	Detailed design of open green space to be considered	Tbc	Cllr Hugh Evans / Carol L Evans
	6	Proposal to close Ysgol Llanbedr	To consider objections received and whether to approve implementation of the proposal	Yes	Cllr Eryl Williams / Jackie Walley
	7	Recommendations of the Strategic Investment Group	To consider the capital bids reviewed by the Strategic	Yes	Cllr Julian Thompson-Hill / Paul McGrady

Cabinet Forward Work Plan

Meeting		Item (description / title)	Purpose of report	Cabinet Decision required (yes/no)	Author – Lead member and contact officer
			Investment Group for inclusion in the Capital Plan.		
	8	Street Naming Policy	To consider amendments to the current Street Naming Policy and to adopt the new Policy.	Yes	Cllr Huw Jones / Hywyn Williams
	9	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention	Tbc	Scrutiny Coordinator
29 April	1	Finance Report Update	To update Cabinet on the current financial position of the Council	Tbc	Cllr Julian Thompson-Hill / Paul McGrady
	2	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention.	Tbc	Scrutiny Coordinator
27 May	1	Finance Report Update	To update Cabinet on the current financial position of the Council	Tbc	Cllr Julian Thompson-Hill / Paul McGrady
	2	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention.	Tbc	Scrutiny Coordinator
June	1	Finance Report Update	To update Cabinet on the	Tbc	Cllr Julian Thompson-

Cabinet Forward Work Plan

Meeting	Item (description / title)		Purpose of report	Cabinet Decision required (yes/no)	Author – Lead member and contact officer
			current financial position of the Council		Hill / Paul McGrady
	2	Corporate Plan QPR: Quarter 3 2013/14	To monitor the Council's progress in delivering the Corporate Plan 2012 -17	Tbc	Cllr Barbara Smith / Tony Ward
	3	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention	Tbc	Scrutiny Coordinator

Note for officers – Cabinet Report Deadlines

<i>Meeting</i>	Deadline	<i>Meeting</i>	Deadline	<i>Meeting</i>	Deadline
<i>February</i>	4 February	<i>March</i>	11 March	<i>April</i>	10 April

Updated 04/02/14 - SP

Cabinet Forward Work Programme.doc

This page is intentionally left blank

Progress with Committee Resolutions

Date of Meeting	Item number and title	Resolution	Progress
16 January 2014	4. Minutes	<p>RESOLVED – that:-</p> <p>(a) the minutes be approved as a correct record; and</p> <p>(b) Councillor Colin Hughes be appointed as the Committee substitute Member on the Economic and Community Ambition Board.</p>	Officers advised of the appointment
	5. Estyn Action Plan	<p>RESOLVED – that:-</p> <p>(a) subject to the observations made, the Committee note the progress achieved to date in addressing Estyn's recommendations.</p> <p>(b) the Committee continues to monitor the Action Plan's implementation on a regular basis until Estyn's next inspection of the Authority's education services provision.</p> <p>(c) the next monitoring report be presented to the Committee at the end of the 2014 summer term.</p> <p>(d) the report includes details of the measures taken by the Authority to address issues relating to improving the accuracy of teacher assessments at Key Stage 3 and their effectiveness in achieving this aim, along with evidence that GwE is using Moodle to host (PDF) levelled exemplar materials in all subjects and levels, and</p> <p>(e) the report also includes the results of the audit currently underway of all services available to children and young people in the county and the effectiveness of the system</p>	Monitoring report scheduled into the Committee's forward work programme for its July 2014 meeting. Purpose of report amended to include the additional information requested in resolutions (d) and (e)

		<i>established to measure the impact and value for money of those services on the County's children and young people.</i>	
	6. KS4 Examination Results	<p>RESOLVED – that the Committee:-</p> <p>(a) <i>subject to Members' comments, receive and note the contents of the report.</i></p> <p>(b) <i>request an information report on the examination results and teacher assessments on pupils attending the County's Special Schools, pupils with additional learning needs attending mainstream education, pupils educated at home, children/young people placed out of County, and those attending specialist schools outside the County, and</i></p> <p>(c) <i>congratulate education staff and pupils on the results achieved.</i></p>	Information report requested and will be circulated to Committee members as soon as it is available
	7. School Places Data	<p>RESOLVED – that:-</p> <p>(a) <i>the report be received, subject to Members' observations to note the position and actions being undertaken as part of the Corporate Plan to improve the overall condition of schools in Denbighshire, and</i></p> <p>(b) <i>a further information report be provided detailing the condition of the County's school estate.</i></p>	Information report requested and will be circulated to Committee members as soon as it is available
	8. Denbighshire Performance on Fly Tipping Issues	<p>RESOLVED – that, subject to Members observations, the Committee:-</p> <p>(a) <i>support the Council's current approach and method of recording fly-tipping incidents;</i></p> <p>(b) <i>supports the continuation of the Council's policy of rigorous enforcement on fly-tipping issues;</i></p> <p>(c) <i>endorses the proposal that Denbighshire should continue</i></p>	A copy of the letter sent to the Chair of Natural Resources Wales can be seen in the Information Brief

		<p><i>to lobby Natural Resources Wales regarding the quality of the 'Flycapture' data collated across Wales; and</i></p> <p><i>(d) agreed that the Chair of the Committee write to the Chair of Natural Resources Wales reinforcing the Committee's concerns with respect to the quality and reliability of the 'Flycapture' data, and that the Head of Internal Audit also raise the Committee's concerns with relevant officers at Natural Resources Wales.</i></p>	<p>circulated to Committee members</p>
--	--	---	--

This page is intentionally left blank